

2010

Tokyo Metropolitan University

Graduate School of Science and Engineering

[Doctoral Program]

“Asian Human Resources Fund”

International Student Special Selection

Application Guidelines

These guidelines in English represent a tentative translation of the Japanese application guidelines, which should be consulted for ultimate information.

<About the “Asian Human Resources Fund” International Student Special Selection>

The Tokyo Metropolitan Government (TMG) has established the “Asian Human Resources Fund” at the prospect of over the next ten years in order to implement policies aiming at fostering excellent human resources contributing to the development of Asia in the future.

Under the “Asian Human Resources Fund” program, the Graduate School of Tokyo Metropolitan University (TMU), which is run by the public university corporation founded by the Tokyo Metropolitan Government, is recruiting excellent Asian students to study at TMU. This program provides financial supports including housing, scholarship stipend, tuition exemption, etc. for enabling matriculated students who passed the special selective examination to devote their full effort to studying and research.

1. Number of applicants

Two (including one candidates studying proteomics).

2. Eligibility

All of the following conditions must be met for candidates to be considered eligible.

Attention: When applying, the candidate must submit the required documentation specified by the Graduate School of Science and Engineering in advance and receive a “Permission to take the examination” from the school. Before submitting the formal application, it is required to make an enquiry with the school and the prospective supervisor by the end of February 2010.

- (1) Is a citizen of an Asian nation or region (Note 1).
- (2) Is a candidate coming to Japan for a doctoral program, who has, or is expected to receive, master's degree or a degree equivalent to a professional degree, or, is considered to have qualifications equivalent to a master's degree or a professional degree based on an individual screening of qualification conducted by the Tokyo Metropolitan University (excluding international students in Japan presently pursuing a degree).
- (3) Intends to find employment in one of the following after completion of degree:
 - A. A Japanese company with its headquarters or branch office in Tokyo (regardless of work location in Japan or overseas)
 - B. University or research organization in Japan or other Asian countries
 - C. Civil service in Japan or other Asian countries
- (4) Intends to register with the “Asian Human Network Databank”* and cooperate in the formation of a human network in Asia after enrollment and completion of degree by providing information of academic activity as such writing an article for the online newsletter for the activities based on “Asian Human Network Databank”
- (5) Is able to obtain a “College student” visa at the time of entry to Japan.
- (6) Is both mentally and physically able to pursue course work and research at the university.
- (7) Has already received a "Permission to take the examination" from the Graduate School of Science and Engineering.

Notes:

- (Note 1) “Asian nations” refer to the counties or regions of the East Asia, the Southeast Asia, and the South Asia, including Bangladesh, Bhutan, Brunei, Cambodia, China, East Timor, India, Indonesia, Laos, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Singapore, South Korea, Sri Lanka, Taiwan, Thailand, Vietnam.
- (Note 2) Those with Japanese citizenship, special permanent resident status, or who are allowed to reside in Japan permanently according to the Immigration Control and Refugee Recognition Act are ineligible to apply.
- (Note 3) As of application period, those coming to Japan with a visa or a status of residence other than “College student”; those who have changed their status of residence to the one other than “College student” after enrolling at the Tokyo Metropolitan University; and those who are enrolled at a university in Japan with a “College student” status of residence (including research students) are ineligible to apply.
- (Note 4) Active military personnel or civilian employees cannot be considered or accepted as international students.
- (Note 5) Those who will receive scholarships, research funding, etc., from other institutions are not eligible.
- (Note 6) Those who have ever participated in doctoral programs of the Tokyo Metropolitan University or another university in Japan as an international student receiving Japanese government scholarship are not eligible.

***[Asian Human Network Databank]**

The Asian Human Network Databank is an Asian human resources database of Tokyo Metropolitan Government that aims for the ongoing development of human networks created during the student’s attendance at the Tokyo Metropolitan University and other exchanges.

Registered information is scheduled to be used for:

- A Distribution of a online newsletter containing information about Tokyo and Asia
- B Exchange of information between registrants with the aim of solving urban problems
- C Introduction of specialists for survey/research activities being carried out by the TMG or the Tokyo Metropolitan University
- D Other activities aiming to promote city exchange and to solve urban problems in Asian cities

Personal information registered with the Asian Human Network Databank will be strictly managed by the Tokyo Metropolitan University and the TMG, and shall be used only for the purposes described above.

3. Application

- (1) Application Period: April 19 (Mon) to April 30 (Fri), 2010 (postmarked)
- (2) Address: Tokyo Metropolitan University,
Graduate School of Science and Engineering,
Educational Affairs Section,
1-1 Minami-Osawa, Hachioji, Tokyo 192-0397, Japan

(3) Materials for Submission:

Materials	Notes
A/ Application for Admission, Examination Admission Card, Photo Card	<ul style="list-style-type: none"> • Use the form prescribed by Graduate School of Science and Engineering (reverse side needs also to be filled in) • In the designated space attach a picture, 4cm (H) x 3cm (W), which shows your face and torso. It must be taken within three months prior to applying. • Write your intended research topic (or topic of interest) in the space for research area on the application card.
B/ Certification of (Prospective) Completion of Pre-doctoral Coursework	<ul style="list-style-type: none"> • Documentation written by the President of your university.
C/ Medical Report	<ul style="list-style-type: none"> • Use the form prescribed by Graduate School of Science and Engineering.
D/ Application Form (Form 1 – 1)	<ul style="list-style-type: none"> • Use the form prescribed by Graduate School of Science and Engineering. Complete it in English or Japanese. • Attach an outline of your master's thesis.
E/ Recommendation Form (Form 2)	<ul style="list-style-type: none"> • Documentation written by the President of your university or the Head of your place of employment. • Use the form prescribed by Graduate School of Science and Engineering. Complete it in English or Japanese.
F/ Academic Transcript	<ul style="list-style-type: none"> • Documentation created by the President of your university spanning from the first year of undergraduate until the most recent transcripts.
G/ Field of Study and Study Program (Form 1 – 2)	<ul style="list-style-type: none"> • Use the form prescribed by Graduate School of Science and Engineering and complete it in English or Japanese.
H/ Future Career Plans (Form 3)	<ul style="list-style-type: none"> • Use the form prescribed by Graduate School of Science and Engineering and complete it in English or Japanese.
I/ Written Pledge	<ul style="list-style-type: none"> • Use the form prescribed by Graduate School of Science and Engineering.
J/ Passport Photocopy	

(Note): Materials D to J are to be submitted when you apply for a “Permission to take the examination”. Concerning the time of submission please follow the instructions from your

prospective supervisor.

4. Method of Selection of Applicants

A successful applicant will be selected based on the results of the oral examination and upon the content of the documentation submitted.

(1) Selection Date: Date designated by the school between May 1 (Sat) to May 31 (Mon), 2010

(2) Test Venue: Location designated by the school.

(3) Test Subjects: (Oral Exam) Questioning centered on your subject of specialization.

Attention: You will be contacted by the faculty in your desired field of study about test times etc.

5. Announcement of Results

(1) Date and Time: June 25 (Fri), 2010 at 14:00

(2) Location: In front of the Educational Affairs Section Office, Tokyo Metropolitan University, Graduate School of Science and Engineering.

The Tokyo Metropolitan University, Graduate School of Science and Engineering, Educational Affairs Section staff will give the successful applicant a written notice of acceptance and enrollment forms.

6. Enrollment

The successful applicant will be required to complete enrollment procedures by September 15(Wed). The enrollment fees of the successful applicants will be exempted. Details will be provided following the announcement of acceptance.

7. Enrollment Date

October 1 (Fri), 2010

8. Support for Enrollees

The following support is provided to those who have completed enrollment procedures.

(1) Housing

Rental housing is secured for a person who wishes, and a fixed rent subsidy appropriate to the housing area is also provided.

*In the event that you violate the provisions of the lease agreement for housing which you and the Tokyo Metropolitan University Public Universities Corporation enter into; in the event that you are expelled; etc.; your rent subsidy will be stopped and you will be required to vacate the rental housing.

*You must pay the difference between the rent and the rent subsidy, heating, electricity, water, phone and Internet costs, common-area charges, residents' association fees, food and such other expenses.

*As for a single student, the university may ask you to share the rental housing with more than one student.

(2) Comprehensive Student Insurance

The premium of the Comprehensive Student Insurance will be partially subsidized each year.

(3) Travel Expenses

A subsidy (up to 130,000 yen) will be given for travel from the international airport closest to the student's home to Narita Airport in Japan. When students leave Japan after getting PhD degree, an additional subsidy (up to 130,000 yen) will be given for travel from Narita Airport to the international airport closest to the student's home.

*In the event that you do not acquire enough credits to allow you to complete your doctoral course; you take a leave of absence; you are expelled; etc.; no assistance will be provided for your trip home.

(4) Tuition Fees

In principle, the student will be fully exempt from tuition fees for a period of three years during your studies.

(5) Scholarship Monies

In principle, a scholarship of 170,000 yen a month will be provided for a period of three years during your studies.

(6) Basic Research Funding

In principle, a basic research fund of 300,000 yen per year will be paid to your supervising professor for a period of three years during your studies.

(7) National Health Insurance

National Health Insurance premiums will be partially subsidized each year (up to 10,000 yen/year).

* In the event that you violate the written pledge taken at the time of enrollment or significantly break the rules, regulations, etc., of the Tokyo Metropolitan University Public Universities Corporation, you will be expelled and the above support and the provision of the rental housing will be cut off (depending upon the circumstances, you may be required to pay the enrollment fees or the monies equivalent to the support, or to pay back the money paid to you).

*In addition to the above, in the event that you cannot complete your doctoral course within three years; you take a leave of absence from the school; proof of your enrollment cannot be confirmed; etc.; your rental assistance, subsidies for the Comprehensive Student Insurance and the National Health Insurance, the exemption of the tuition fees, scholarship monies and basic research funding will be stopped.

9. Points to Remember

(1) You must bring your examination admission card on the day of your exam.

(2) Even after you have been accepted for enrollment, your enrollment status will be revoked if any impropriety or fraud is discovered during the testing or the application procedures.